

Director's present

Wayne Allison (WA) - virtual
Lizzie Broadbent (LB) - virtual
Atholl Duncan (AD) – Chair
Claire Lister (CL)
Alaina MacGregor (AMG) – part
Nathan Kosky (NK)
Rosie Ranganathan (RR)
Colin Rattigan (CR)
Deborah Vickers (DV)

In attendance

Neil Ashton (NA) – COO
Nick Barley (NB) – Chair of UK Coaching Solutions
Amy Doram (ALD) – Head of People & Culture – Item 5
Mark Gannon (MG) – CEO
Hayley Khan (HK) – Director of Development
Rebecca McAuley (RMcA) – Senior Marketing Manager – Item 4
Lisa Thompson (LMT) – PA to CEO (minutes)

1 Chair's Welcome and apologies

AD welcomed everyone to the meeting. Apologies were received from Michelle Bramley and Jo Stent.

Minutes of the previous meeting – 22 Feb '22

Accuracy and actions arising

The minutes of the meeting were approved by the Board with no amends. The rolling action log was reviewed and it was suggested this was refined where possible – no further comments were made.

Declaration of Interest

No declarations of interest were made.

Chair Activity Update

No update provided.

2 The Whyte Review – paper noted

Discussion held regarding the Whyte Review and the positioning of UK Coaching in terms of its products and services within the wider sector. The Board noted the Duty to Care toolkit was being updated and a brief summary of the proposed Duty to Care offer was given, along with an update on the current status.

A brief discussion was held around the professionalisation of standards within the sector.

3 Future Strategy: The next three years – our focus

A paper outlining the next three years providing an overview of the sport and activity landscape and the positioning of UK Coaching was shared with the Board.

4 Children's Coaching Collaborative (CCC)

A presentation on the campaign was shared with the Board and key points were noted.

CCC Award Agreement

The award agreement was discussed.

5 Closed Session – Succession Planning

A closed session was held with the Board.

6 Business Performance

A brief overview on the 2021-22 year-end performance and 2022-23 budget and the four-year plan was given. The Board discussed the UK Coaching Club.

Principal Risk Register

The Board noted there were no changes to the risk scores since the previous Board meeting.

Reserves Policy and Going Concern

The Board approved the proposed amendments to the UK Coaching reserves policy and noted the wording for the UK Coaching Solutions Reserves Policy had also been agreed.

7 Annual Governance Code Compliance Update

2020-21 Governance, Risk & Control duties discharged and confirmation of Code Compliance

The Board ratified the decision made by GovCo and was satisfied that all the relevant duties were discharged during the reporting period. The Board confirmed they were satisfied that during the reporting period, the organisation maintained code compliance during 2021-22.

2021-22 Annual Governance Statement

The Board reviewed the statement and ratified the decision made by GovCo and confirmed the statement could be electronically signed by the Chair of the Board.

8 Committee Chair Updates and Status Against Governance Code Requirements

A brief update on the following areas by each of the Committees was given:

- External audit tender interviews to be held shortly
- The annual review of the investment policy was completed and was ratified by the Board.
- The Board reviewed and ratified the decisions made by GovCo on the Board Structure
- The Board ratified the decision made by NomCo and GovCo for the Board Chair to continue as the NomCo Chair.
- The Board ratified the decision made by GovCo to recommend to the Board that GovCo should ratify any decision regarding the SID appointment and for the SID to be a NomCo member.
- The Corporate Governance Handbook and the additional amends were approved by the Board.
- The Board ratified the decision made by HR&RemCo and GovCo to approve the revised Safeguarding Policy.
- An ESG Champion & Duty to Care update was noted as part of the Board papers.
- The Board ratified the recommendations made by NomCo for the Terms of Office renewals.
- The Board considered and approved the NomCo recommended changes to Committee membership The internal Board evaluation survey was completed by members of the Board.
- The annual review of the Health and Safety Policy was completed. The Board ratified the decision made by HR&RemCo and approved the revised policy.

9 Any Other Business

Rolling Forward Plan

The forward rolling plan was noted.

10 Date of next meeting

- 3 Nov '22 – topic-specific session and reporting meeting